



Botany Group Response to COVID-19

At Botany Group we have been monitoring the situation regarding the outbreak of COVID-19 very closely. I thought it was important to update our staff, customers and partners on our current position.

We have two very clear priorities at this time. The health and well-being of our staff and their families; and the avoidance of any disruption to the business operations.

We have established a dedicated response team to provide guidance and direction to all employees as this situation unfolds. The direction provided by this team considers the latest information being provided by the World Health Organisation and relevant government authorities.

Based on this information, we are implementing a number of preventative measures to protect the health and well-being of our employees, and to help to mitigate the spread of the virus in society wherever possible. These measures include:

- Over the next few days, we will be working to ensure that everyone within our business has the ability to work remotely, or at the very least work safely from their current location.
- We ask that any of our employees remain at home if they, or someone they have been in close contact with:
 - have returned from any international destination within the past 14 days
 - are feeling unwell or displaying flu-like symptoms, regardless of whether they have undertaken international travel
 - have come into close contact with a person who has a confirmed / suspected case of COVID-19
- We will be ceasing all international business travel and limiting domestic travel to business-critical requirements only

In implementing these measures, I want to assure you that minimising disruption to our business and business partners is a priority for us, and our team members have the necessary technology infrastructure and support to enable them to work effectively remotely.



It is worth stating that this situation is constantly changing and as such, we need to be flexible to react to new advice as quickly as possible. Our team will be meeting daily to assess whether any such responses are required, and we will be in regular communication with all staff, customers and partners.

If you have any concerns regarding any aspect of how we interact together during this time, please do not hesitate to reach out to your relevant contacts within Botany Group.

Kind regards,

Anthony Manassen
Chief Executive Officer